

WEEDON PARISH COUNCIL PLAY AREA RISK ASSESSMENT

Subject	Risk	Likelihood	Impact	People Exposed	WPC Control (including actions already taken)	Responsibility
Entrance Gates	Personal injury	Low	Med	All users	Closing mechanisms in place to ensure gates are not left open.	All Councillors
Signage	Personal injury	Low	Med	All users	Signage fixed securely, no perceived risks.	All Councillors
Park (green space)	General injuries, abrasion, allergic reactions	Low-Medium	High	Members of the public, maintenance contractors and staff	<p>Site cleared of hazards and grounds maintenance in place. Contractor engaged to cut grass, strim and cut hedges. Councillors visually identify and foreseeable risks from falling branches etc.</p> <p>Identify and prune/remove any plants which might become an irritant or danger.</p> <p>Maintaining adequate levels of insurance in place and confirming any specific requirements of insurers.</p> <p>Ensuring all third party organisations wishing to use the Park for events do so only after consultation with Councillors to confirm their plans to adhere to all requisite guidance.</p> <p>Check fencing, benches and picnic tables regularly.</p> <p>Litter bins fixed securely in place and emptied regularly.</p> <p>Record all inspections and remedial actions taken.</p>	All Councillors

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Park (playground equipment area)	General injuries from using equipment Injury from damaged equipment Trip hazards on the approach to equipment	Medium	High	Members of the public	Equipment complies with regulations at time of installation and is inspected by the Council on a regular basis and annually independently by RoSPA. Visual inspections carried out regularly on play equipment, pathways, seats and bins. Record all inspections and remedial steps taken.	All Councillors
Park – Christmas Tree and Lights	General injuries from tree installation Electrocution risk from electrical installation, cables and lights Trip hazard from cables Injuries from breakable decorations	Low Low Low Low	High High Med Low	Volunteers Volunteers, members of the public Members of the public	Manual handling best practice to be confirmed with and used by volunteers. Adequate safety equipment to be used. Volunteers to work in teams of at least two. Qualified electricians to install fixed electrical hardware. Annual inspection of all electrical apparatus and fittings which are commercial grade outdoor assessed. All extension cables and sockets to be laid to avoid pathways or covered with suitable matting. All decorations to be adequately secured to tree and non-breakable where possible. Public liability insurance is in place.	All Councillors
Legal Claim	Claim from anyone suffering injury or damage whilst at the Play Area.	Low	High	Members of the public, maintenance contractors and staff	Maintain adequate insurance for public liability. Mitigate any claim through production of records and steps taken. Require contractors and third party organisations to have their own liability cover whilst working or hosting events at the Play Area.	Clerk/All Councillors

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Rubbish and Glass	Minor injuries cuts/abrasions	Low	High	Members of the public	Inspection of the area and litter pick as required. Litter bins are in situ and emptied regularly.	All Councillors
Dog mess	Infection/toxicariasis	Low	med	Members of the public	Prevent access of dogs to play area by fence and gates. No Dogs signage.	All Councillors